



# USER GUIDE

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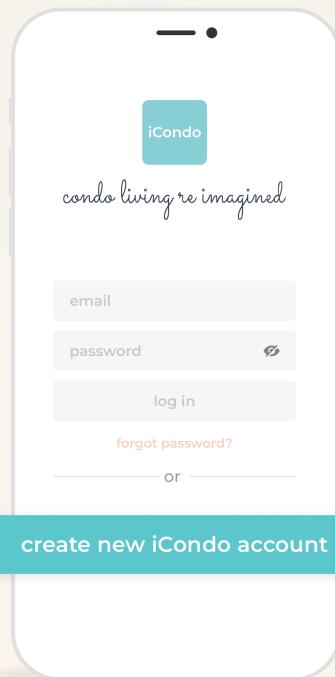
# HAS AN APP!

Connect with your neighbours | Send feedback | Receive announcements



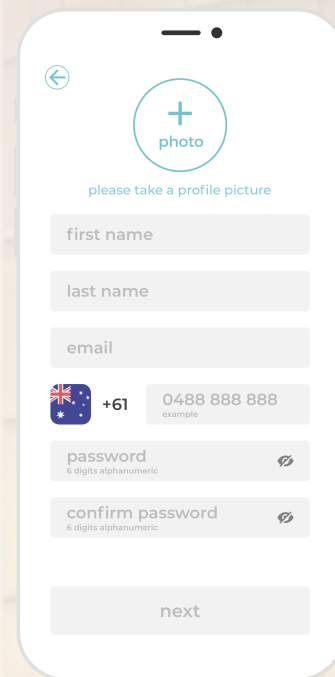
## Step 1

Download **iCondo App** via App Store or Google Play Store



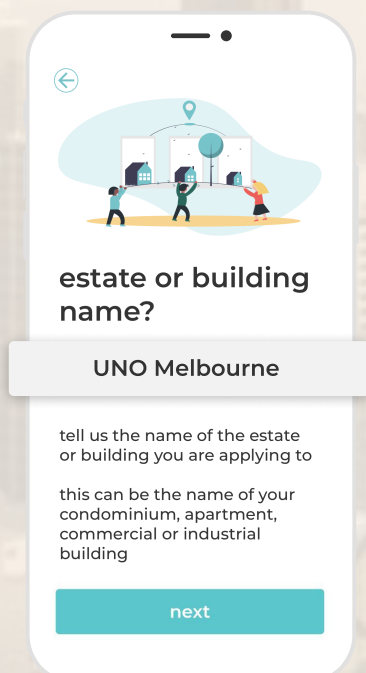
## Step 2

Open iCondo App and create new iCondo account



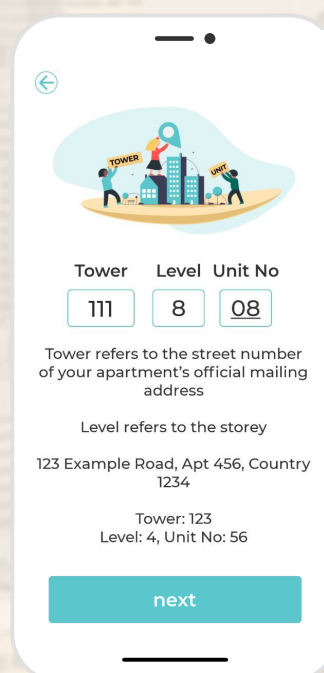
## Step 3

Fill up information on the registration page



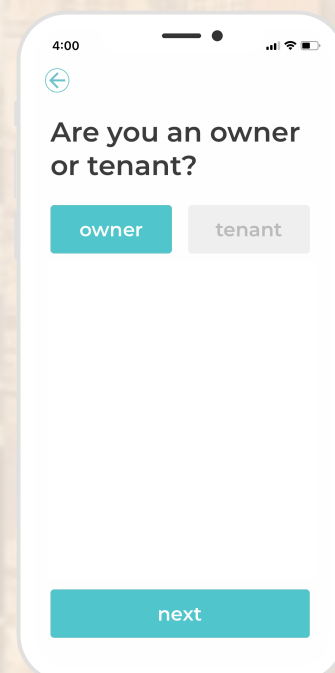
## Step 4

Choose your building name



## Step 5

Type in your tower and unit number



## Step 6

Indicate if you are an owner or a tenant\*

**\*Tenant is required to enclosed a copy of the tenancy agreement**

**Kindly wait for the building management to approve your application.\*\***

**\*\*Approval for Application may take up to a maximum of 2 business days**



## iCondo

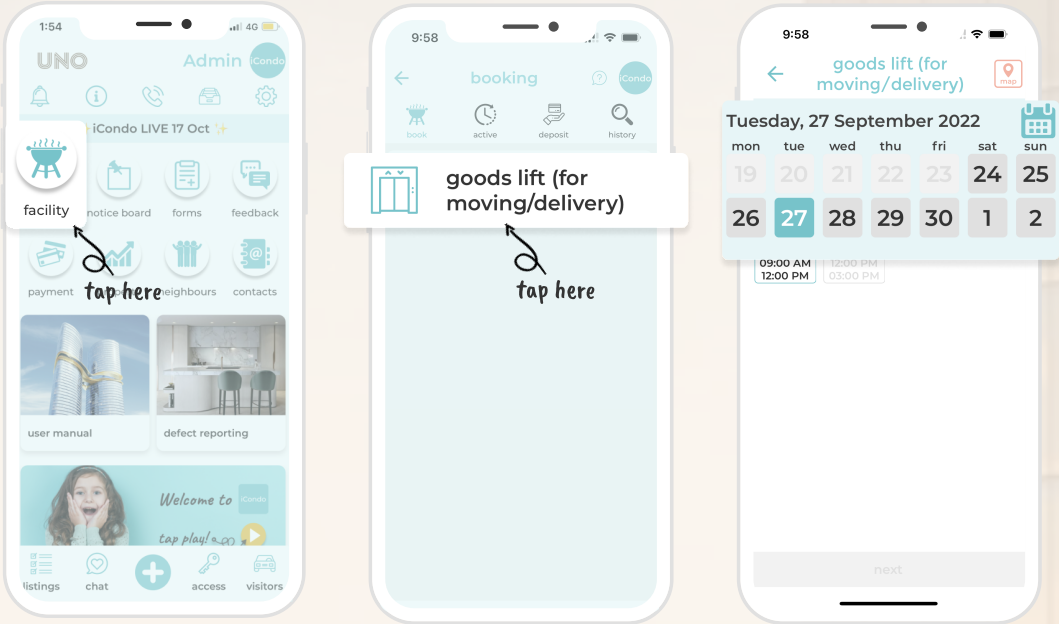
[Click here to download iCondo!](#)





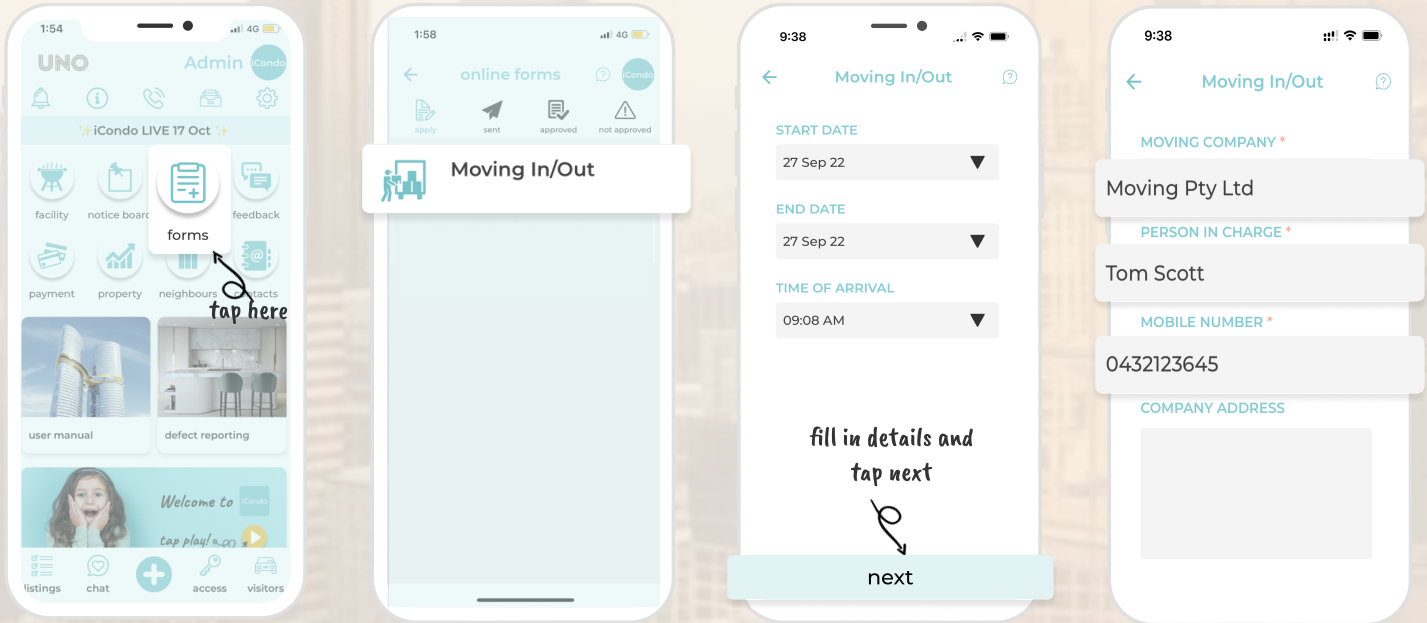
# HOW TO BOOK THE LIFT FOR YOUR MOVE?

## 1. Check The Calendar For Lift Availability

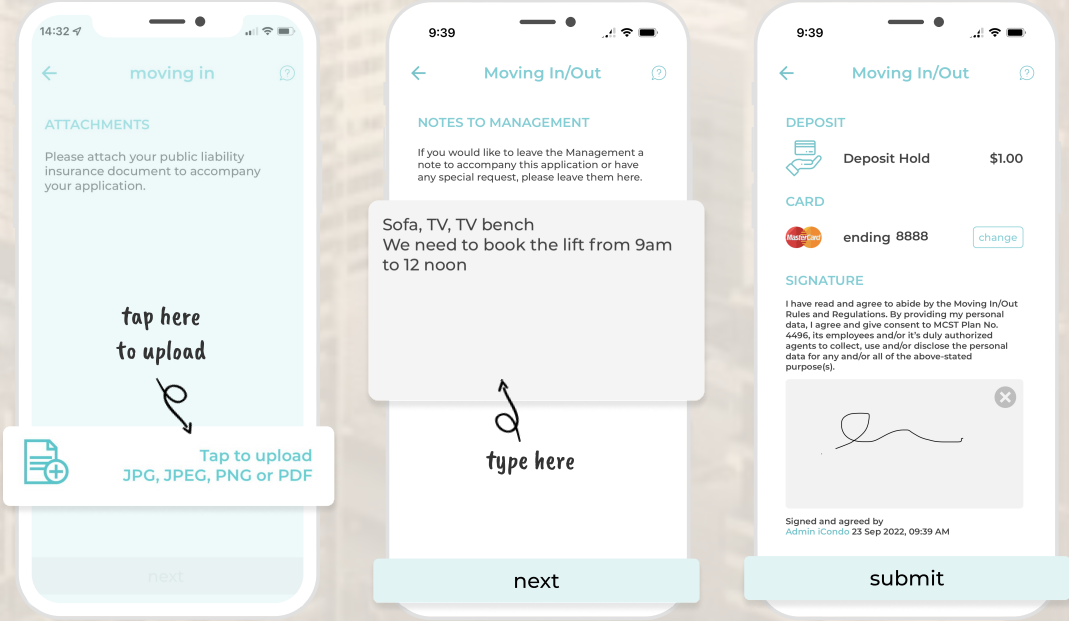


- Step 1**  
 Tap on “facility”
- Step 2**  
 Tap on “goods lift (for moving/ delivery)”
- Step 3**  
 Check the availability for the lift to your level

## 2. Submit Your Moving In Form



- Step 1**  
 Tap on “forms”
- Step 2**  
 Tap on “Moving In/Out” for your level
- Step 3**  
 Input the date and time of your move
- Step 4**  
 Input the details of your Moving Company



- Step 5**  
 Tap to attach the insurance document for removalists\*  
*\*compulsory field*
- Step 6**  
 Let us know what time you need to book the lift for
- Step 7**  
 Submit! Kindly wait for the management team for approval.



iCondo  
scan to find out more

